

**Westchester Township Board
Budget Adoption & Board Meeting
September 24, 2025
5:00 p.m.**

Attendance:

Westchester Township Trustee Suzanne Philbrick; Township Board Members Calvin Chubb, Barbara Stroud, and Cheryl Evans; Township Board Attorney David Hiestand; and Town of Porter Fire Chief Jay Craig Jr. were present. Zernul Shackelford, owner of Darque Syde of D'Lyte, was on hand to provide streaming and recording services for the meeting. There were no members of the public in attendance.

Fire Cumulative Fund Requests for Fire Departments:

Porter Fire Chief Jay Craig Jr. updated the Township Trustee and Board Members on upcoming potential needs of the fire department. Chief Craig mentioned that the fire reporting software for Porter would be up for renewal sometime in May of 2026. Other potential needs include new bunker gear and radios, but Chief Craig would exhaust other funding sources and grants before coming to the Township for financial support with these items. In the meantime, Chief Craig would continue discussions with Chesterton Fire Chief O'Donnell for any future needs between the two departments.

Approval of Prior Meeting Minutes:

Board Members reviewed the minutes of the Westchester Township Board Meeting and Public Hearing held on September 10, 2025. Upon review, Board Member Barbara Stroud made a motion to approve the September 10, 2025, minutes as presented. Board Member Calvin Chubb seconded the motion. There was no further discussion. The motion carried unanimously.

Westchester Township Budget 2026:

Township Trustee Philbrick gave a second reading of the 2026 Westchester Township Budget. There were no members of the public in attendance. Board Member Chubb made a motion to adopt the 2026 Westchester Township Budget as presented by Trustee Philbrick. Board Member Stroud seconded the motion. There was no further discussion. The motion carried unanimously.

Capital Improvement Plan for Westchester Township:

Board President Cheryl Evans opened the meeting to a public hearing and discussion for the proposed "Capital Improvement Plan for Westchester Township." Trustee Philbrick presented the plan to the Board and public hearing. No members of the public were in attendance. Board President Evans then closed the public hearing.

Resolution to Adopt Capital Improvement Plan:

Board Member Stroud made a motion to approve the "Westchester Township Capital Improvement Plan," and Board Member Chubb seconded. There was no further discussion. The motion carried unanimously.

Resolution to Establish the Westchester Township Roads and Infrastructure Fund:

Township Trustee Philbrick presented the Board with the "Resolution to Establish the Westchester Township Roads and Infrastructure Fund." Board Member Stroud made a motion to

approve the Resolution to Establish the Westchester Township Roads and Infrastructure Fund, and Board Member Chubb seconded. There was no further discussion. The motion carried unanimously.

Memorandum of Understanding:

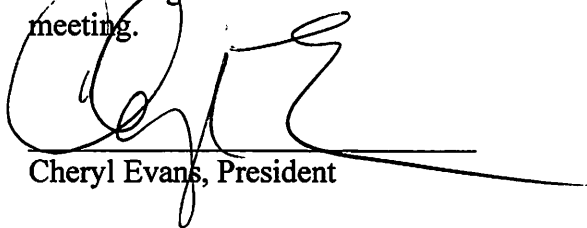
Trustee Philbrick presented to the Board “The Memorandum of Understanding with the Town of Chesterton, Town of Porter, Town of Burns Harbor, Town of Dune Acres, City of Portage, and the County of Porter, All in the County of Porter, State of Indiana.” Other than some clerical updates the Memorandum was unchanged from the previous meeting. Board Member Stroud made a motion to approve the Memorandum of Understanding, and Board Member Chubb seconded. There was no further discussion. The motion carried unanimously.

Next Meeting:

Township Board Members discussed the dates of the next Board meetings. A consensus agreed that meetings would be set for December 3, 2025, and January 28, 2026, both at 5 p.m.

Adjournment:

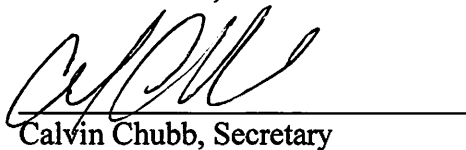
There being no further business before the Board, Board Member Stroud then adjourned the meeting.



Cheryl Evans, President



Barbara Stroud, Member



Calvin Chubb, Secretary